

THE OPPORTUNITY

Slegg Building Materials is currently seeking a Full-time Order Auditor/Truck Loader.

THE LOCATION – LANGFORD

Langford is the business heart of the Westshore where you will find large retailers and wholesale stores, light industrial companies and many small businesses. With Langford's growing population, this makes it an ideal location for our flagship store employing over 100 staff members. We also offer a wide range of positions from entry level, corporate roles, sales and management with lots of opportunities to grow

This 162,000 square feet of store and retail space situated on 14 acres, proudly offers the largest selection of Building Materials on Vancouver Island. This branch offers an excellent selection of products including lumber, siding, concrete, drywall, insulation, power tools, paints, flooring, hardware and more. We also boast Vancouver Island's largest fleet of building material delivery trucks. You can be part of the team that delivers right to our customers home or job site anywhere on Vancouver Island. We hope you apply to join the family!

THE BENEFITS

Slegg offers competitive benefits including Drug and Dental Coverage, practitioners, disability and life insurance. Retirement savings plan with RRSP contribution matching (after 1 year of service), exclusive Employee stock purchase plan. You'll be able to take advantage of exclusive company discounts on all products sold at Slegg and our partnerships with Telus Mobility, Suburban Motors, Good lift Fitness and Popeye's allows discounts on a variety of products. All Slegg employee's and their immediate family members are eligible for an annual Scholarship program which offers onetime payments directly to an accredited school of attendance. Pre Covid, we offer monthly complimentary breakfast or lunch for our staff– We hope to do these again soon!

THE RESPONSIBILITIES

- Act as an ambassador of the company with all employees and customers
- Maintain an emphasis on a safety culture, customer service, and efficiency as top priorities
- General housekeeping duties, stocking of merchandise or various yard and warehouse tasks are as required or directed by management
- Practice and promote workplace safety standards
- Audit all built orders
- Maintain paperwork, bins & white board
- Maintain clear and immediate communication with Lead regarding errors or shortages
- Stay up to date on the day's shipping plan
- Load all trucks efficiently & safely
- Communicate with shipper to ensure prompt turnaround times and accuracy
- Ensures accuracy of paperwork completed
- Support transfer team with loading transfer truck
- Other duties as assigned by management

THE REQUIREMENTS

- A broad knowledge of building supplies is necessary
- Excellent organization and communication skills
- Available to work a variety of hours
- Competitive spirit and results driven
- Flexible and eager to learn new things
- A positive can do attitude is essential

Please apply online at www.slegg.com/careers or email HR@slegg.com

Thank you for your interest in Slegg Building Materials. Only those chosen for an interview will be contacted.